

**Office of the President
of the Philippines
Malacañang**

MEMORANDUM ORDER NO. 256

FURTHER RECONSTITUTION OF THE SUGGESTION AND INCENTIVE AWARDS COMMITTEE (SIAC) IN THE OFFICE OF THE PRESIDENT PROPER

The reconstitution of the OP Suggestion and Incentive Awards Committee created under Memorandum Order No. 15 dated 25 April 2001 is hereby amended to be composed of the following:

- | | |
|----------|---|
| Chairman | - DES for Finance and Administration |
| Member | - Director, Human Resource Management Office |
| Member | - Director, Legal Office |
| Member | - Director, Finance Office |
| Member | - Representative of the rank-and-file occupying second level position |
| Member | - Representative of the rank-and-file occupying first level position |

It shall administer the OP Employee Suggestion and Incentive Awards System (ESIAS) and adopt the latest CSC issuance in the selection of nominees to any of the honor and incentive awards to be granted, including the amounts involved, for deserving OP employees.

It shall recommend to the Executive Secretary its proposed annual budget to cover whatever necessary expenses it will incur in granting both the monetary and non-monetary awards in accordance with the provisions of the OP ESIAS.

Furthermore, the SIAC is authorized to propose some necessary guidelines to cover situations not specifically covered by this Memorandum Order.

This Memorandum Order shall take effect immediately.

By authority of the President:



EDUARDO R. ERMITA
Executive Secretary

Manila, June 22, 2007