

MFN 4322

Office of the President  
of the Philippines  
Malacañang

MEMORANDUM CIRCULAR NO. 21

REQUIRING SUBMISSION TO THE BUILDING SERVICES AND REAL PROPERTY MANAGEMENT OFFICE OF REPORTS ON REPAIRS, RENOVATIONS OR IMPROVEMENTS ON BUILDINGS OWNED BY THE NATIONAL GOVERNMENT.

WHEREAS, the Building Services and Real Property Management Office under the General Services Administration is tasked with the administration and custody of, among others, buildings owned by the national government whether commercial, industrial or residential;

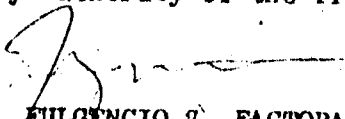
WHEREAS, a periodic updating of the valuation of these buildings is necessary for effective administration and custodianship of said buildings;

WHEREAS, to achieve this end, it is imperative that all repairs, renovations or improvements on said buildings be reported to said Office.

IN VIEW THEREOF, all heads of offices, bureaus and instrumentalities of the national government making repairs, renovations or improvements on buildings allocated to or occupied by them are hereby required to submit a report to the Building Services and Real Property Management Office after the completion of such work, specifying therein the date, nature and total cost of the work undertaken.

This Circular takes effect immediately.

By Authority of the President:

  
FULGENCIO S. FACTORAN, JR.  
Deputy Executive Secretary

Manila, October 16, 1986

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