

Bureau of Internal Revenue
Revenue Region No. _____

ONETT CONFIRMATION LETTER

Date

Dear Sir/Madam:

This letter is intended as part of improving our service to the taxpaying public and to make sure that you have paid the correct amount of tax/es and not more than what is due the government

In view of this, our Office is in the process of confirming your tax payments relative to the CGT/EWT/DST/DONOR'S TAX/ESTATE TAX RETURN/S of _____ which you or
(Name of Taxpayer)
your authorized representative filed last _____, and for which Certificate/s Authorizing Registration (CAR)
No/s. _____ dated _____ was/were issued.

We have received as your tax payment/s the total amount of _____, inclusive of increments, with details to wit:

Tax Type	O. R. No.	Date of O. R.	Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
TOTAL			=====

If the above figures do not agree with your records, kindly fill in the blanks below and mail your reply directly to: The Chief, Assessment Division, Revenue Region No. _____ - _____, (Address of Revenue Region) or you may visit our office or call tel. no/s. _____ for further clarifications/ comments/ suggestions /complaints.

We are looking forward to be of better service to you. Thank you very much.

Very truly yours,

Regional Director

-----DETACH HERE-----

The Regional Director
Revenue Region No. _____

Attention: The Chief, Assessment Division

Gentlemen:

(Please check on the appropriate box)

☐ I confirm payment of the above figures stated on your letter

☐ I do not confirm payment

Remarks: _____

Taxpayer: _____
Address: _____
Telephone No.: _____