

**REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE**

26 March, 2003

REVENUE MEMORANDUM CIRCULAR No. 18-2003

SUBJECT : Loss of One (1) set of unused BIR Form No. 2321 – Tax Debit Memo

TO : All Internal Revenue Officials, Employees and Others Concerned

Notice is hereby given of the loss of **ONE (1) set of an unused Tax Debit Memo (BIR Form No. 2321)** with the following serial number:

026551

The abovementioned form was reported as lost by **MS. AMELITA ALIPUDDIN BEJERANO**, Revenue Administrative Officer III of BIR-Revenue Region No. 15, Zamboanga City, and has consequently been cancelled. All official transactions involving the use of said form is therefore considered as **INVALID**.

Internal Revenue Officials, employees and others concerned are requested to promptly notify this Office in the event that the aforesaid form is found and to take the necessary measures to prevent the improper or fraudulent disposition or use of the same.

(Original Signed)
ESTELITA C. AGUIRRE
Deputy Commissioner
Resource Management Group